

Manteno Board of Education Regular Meeting
Held June 27, 2006 – 6:30 p.m.
*Amended March 27, 2007**

Regular Meeting	The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
Roll Call	The following members answered to roll call: G. Dodge, S. Martin, M. Nelson, J. Toepper and M. Stauffenberg – five (5) Absent: P. Mallaney and A. Strawson – two (2). Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, and Clerk Fortin – eight (8). Visitors: K. Frame, J. & K. Emerson, T. VanSwol, B. Fisher, K. LaMore (Russell Publications) - approximately six (6).
Appoint Pro-Tem Secretary	Moved by Nelson, seconded by Martin to appoint J. Toepper as Secretary Pro-Tem in the absence of P. Mallaney. Voice vote – all ayes – five (5). Nays – none (0). Motion carried.
Pledge of Allegiance	President Stauffenberg opened the meeting by leading everyone in the Pledge of Allegiance.
Additional Items to the Agenda	Moved by Dodge, seconded by Nelson to add the Consent Agenda the following: Under O. Resignations add – Amy Martins, MS Special Education Teacher Under Q. Employments add the following pending successful completion of all paperwork: Allison Lavis, Social Worker Jaime Barbee, Speech-Language Pathologist Jennifer Fogel, Speech-Language Pathologist Add to New Business – Item M – High School Change Order 06019-002 Ayes: Dodge, Nelson, Martin, Toepper, Stauffenberg – five (5). Nays – none (0). Motion carried.
Public Hearings	None
Report of Committees	Building Committee – Chairperson Sam Martin reviewed the minutes of the June meeting. Concerns were addressed regarding bus/parent drop off lanes at the High School (during the construction phase). Mr. Russert will compose and distribute a letter to the High School neighbors to the south of the HS along Park Street as an FYI/good neighbor effort so residents know that the bus lane would allow buses to exit onto Poplar Street and avoid cars and students in the parking lot. Buses would enter on the new road entering the HS property on Poplar between the baseball field

and the Lutheran Church. The buses would proceed to the building and drop off at the back door between the school and the new gym. In the afternoon the buses would again enter the HS property via Poplar and line up along the new road exiting on Poplar. This would keep buses away from the parking lot and students walking to their vehicles. The parent pick up of students is still being discussed. There will be no change at the Middle School. A brief construction update was given for each building.

Finance Committee – Member Nelson reported that everything on the agenda was approved. Ryan Kemp attended the meeting to get clarification of the new athletic camp policy. It is the recommendation of the committee to approve the third reading as presented. The committee also agreed with the Insurance Committee to switch to Humana for health insurance coverage for a significant savings. The administration was also given the authority to pay any remaining bills in the current fiscal year.

Curriculum and Technology Committee – The Committee did not meet.

Consent
Agenda

Moved by Dodge, seconded by Martin to approve the Consent Agenda as presented:

- Minutes of the Regular and Executive Session meeting of May 23, 2006
- Financial Reports
- Additional Accounts Payable
- District Camp Policy – Third Reading and Adoption
- Authorization to Close Fiscal Year 2006
- Approval of Prevailing Wage Rates for Kankakee County
- Accept Donation of a 1988 Plymouth Voyager Van
- Employee Life Insurance Renewal
- Employee Dental Insurance
- School Wellness Policy – Second Reading
- Authorization to Transfer Architect Expenses to Site and Construction
- Authorization to Exercise Board Policy 5:180
- Maternity Leave Requests: Jennifer Monk and Rinda Tosi
- Resignations:
 - Anita Brown, Speech-Language Pathologist
 - Donna Brown, Speech-Language Pathologist
 - Monica Wilhelm, Special Education Teacher Assistant
 - Tim VanSwol, 8th Grade Boys Basketball Coach
 - Amy Lidy, Middle School Girls Track Coach
 - Angie Newsom, 7th Grade Volleyball Coach
 - Anna Coker, Middle School Student Council Sponsor
 - John P. Tully, Sub Bus-Driver
 - Amy Martins, Middle School Special Education Teacher
- Retirement in lieu of release:
 - Ronald Bogenschneider, IOA Special Education Teacher (6/1/06)
 - Ruth Bogenschneider, IOA Special Education Teacher (6/1/06)

- Employment:
 - Tara Hove, Kindergarten Teacher (transfer from Early Childhood)
 - Laura Kimmel, Middle School Band and Chorus
 - Monica Wilhelm, Primary & Middle School Music Teacher
 - Bret Pignatiello, High School Physical Education Teacher
 - Laura Shade, High School English Teacher
 - Travis Williams, High School History/Social Science Teacher
 - Scarlett Clark, Elementary School Assistant Principal
 - Tim VanSwol, Freshman Basketball Coach
 - Tim Boudreau, Co-Assistant Wrestling Coach
 - Derek Bailey, Co-Assistant Wrestling Coach, Assistant Football Coach
 - Matt Beckner, Assistant Football Coach
 - Amy Lidy, High School Girls Track Coach
 - Brett Pignatiello, Golf Coach, Assistant Baseball Coach
 - Travis Williams, Assistant Football Coach
 - Mike Snyder, 5th Grade Band Concert Stipend
 - Nicole Whitten, Middle School Student Council Sponsor
 - Kathryn Ohrt, Superintendent's Secretary
 - Tina Greek, Food Service Worker (4 hours/day)
 - Tami Spaulding, Food Service Worker (3 hours/day)
 - Steve Betourne, Substitute Custodian
 - Jake Emerson, Substitute Custodian
 - Roger Grise, Substitute Custodian
 - Additions to the Kankakee County Substitute List
 - Allison Lavis, Social Worker*
 - Jaime Barbee, Speech-Language Pathologist*
 - Jennifer Fogel, Speech-Language Pathologist*

* Pending successful completion of all paperwork

Ayes: Dodge, Martin, Nelson, Toepper and Stauffenberg – five (5). Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported that there are 150 registered kindergarten students and seven sections. First grade has 155 students and six sections which is above the contractual level allowed. It is Supt. Russert's recommendation to hire an additional first grade teacher to reduce class size. Art and music could be held in the mobile. Water bubblers and porta potties will be ordered for the facility.

Approve Hiring Addl. 1st Grade Teacher Moved by Martin, seconded by Dodge to approve the hiring of an additional first grade teacher. Ayes: Martin, Dodge, Nelson, Toepper and Stauffenberg – five (5). Nays – none (0). Motion carried.

Supt. Russert continued with her Unit Office report by informing the Board that the District will receive \$24,882.23 in books for grades 5 through 8. These textbooks should arrive over the summer for use this fall. The projected ending fund balances for FY 2006 were discussed. The Site and Construction fund will end the year with

bond proceeds as revenue. IOA will be ending the year with a \$782,000 deficit. Funding will be received from the State in August. Final reports will have to be filed as well as tuition collection continues. A more accurate picture of the final fund balances will be given to the Board at the next meeting. Due to the fact that the School District must continue to have an administrator involved in IEP meetings at the IOA facility, Member Nelson suggested paying a stipend to a current administrator or hiring an additional staff member to help with the extra work load. Supt. Russert will look into the choices available and report back to the Board.

Old Business None

New
Business

Approve Intergov. Agreement For NIPC Moved by Nelson, seconded by Martin to approve the Intergovernmental Agreement with the Northern Illinois Independent Purchasing Cooperative as presented. Ayes: Nelson, Martin, Dodge, Toepper and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Tuck Pointing Bid Moved by Martin, seconded by Nelson to award the tuck-pointing bid to Chester “Joe” Bechard in the amount of \$18,500. Ayes: Martin, Nelson, Dodge, Toepper, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve TALX Service Agmt. Moved by Toepper, seconded by Nelson to approve the TALX Service Agreement as presented. Ayes: Toepper, Nelson, Dodge, Martin and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Renewal of School Treas. Bond Moved by Dodge, seconded by Nelson to approve the renewal of School Treasurer’s Bond with Travelers Casualty and Surety Company as presented (Bond #103870755) Ayes: Dodge, Nelson, Martin, Toepper and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Anchor Bolt & Setting Plates Bid Moved by Nelson, seconded by Martin to award Anchor Bolt and Setting Plates bid contract to Blattner Steel in the amount of \$5,862.50. Ayes: Nelson, Martin, Dodge, Toepper and Stauffenberg – five (5). Nays – none. Motion carried.

Approve MS Steel Bid **Package #5*** Moved by Martin, seconded by Nelson to award the Middle School **BP #5 *** structural steel contract to Mechanical & Industrial Steel Services, Inc. for \$445,360.00. Ayes: Martin, Nelson, Dodge, Toepper and Stauffenberg – five (5). Nays – none. (0). Motion carried.

Approve Moved by Dodge, seconded by Toepper to award the High School **BP #5*** structural
 HS Steel Bid steel contract to Mechanical & Industrial Steel Services, Inc. for \$498,880.00.
Package #5* Ayes: Dodge, Toepper, Martin, Nelson, and Stauffenberg – five (5). Nays – none
 (0). Motion carried.

Approve Moved by Toepper, seconded by Martin to approve the Middle School change order
 MS Change **#1*for BP #1 (Nugent Construction) + \$40,000***. Ayes: Toepper, Martin, Dodge,
 Order Nelson and Stauffenberg – five (5). Nays – none (0). Motion carried.
 #06020-01
BP#1*

Approve Moved by Nelson, seconded by Martin to approve the Application for Extension of
 Application Time to complete Health/Life Safety work items as presented. Ayes: Nelson,
 For Extension Martin, Dodge, Toepper and Stauffenberg – five (5). Nays – none (0). Motion
 Of Time for carried.
 Life/Safety Work

Approve Moved by Nelson, seconded by Dodge to approve Humana as the District’s health
 Humana as insurance provider for its HMO and PPO plans as presented. Ayes: Nelson, Dodge,
 Health Ins. Martin, Toepper and Stauffenberg – five (5). Nays – none (0). Motion carried.
 Provider

Approve Moved by Nelson, seconded by Martin to approve the Change Order Authorization
 HS Change for **BP #1* Change Order #2* (Nugent Construction)*** 06019-001 as presented (in
 Order #2* the amount of \$12,364) Ayes: Nelson, Martin, Dodge, Toepper and Stauffenberg –
 #06019-001 five (5). Nays – none (0). Motion carried.
BP#1*

Future Items Supt. Russert listed the following anticipated future action items:

- Semi-annual review of previous executive session minutes
- Student teacher agreements
- Resignations/employment
- Diesel fuel bids for the 2006-2007 school year
- Bread and milk bids for the 2006-2007 school year
- Approve Special Education Coop budget
- Moving the Finance and Building Committee meetings to July 24th (one time only)

Approval Moved by Martin, seconded by Nelson to change the Building Committee and
 Of Change of Finance Committee meeting for the month of July to July 24th (one time only).
 Committee Voice vote: All ayes – five (5). Nays – none (0). Motion carried.
 Meeting Times

Approve HS Change Order #1* #06019-002 **BP#1*** Moved by Toepper, seconded by Nelson to approve **BP#1*** High School Change Order #1* 06019-002 (**Nugent Construction**)* in the amount of \$102,426.68 as presented. Ayes: Toepper, Nelson, Dodge, Martin and Stauffenberg – five (5). Nays – none (0). Motion carried.

Executive Session Moved by Dodge, seconded by Nelson to enter into Executive Session for the purpose of discussion of personnel, land acquisition, negotiations, compensation, contractual issues and/or discipline issues according to the Open Meetings Act. Ayes: Dodge, Nelson, Martin, Toepper and Stauffenberg – five (5). Nays – none (0). Motion carried. Open session ended at 7:07 p.m.

Return to Open Session Moved by Martin, seconded by Dodge to return to open session at 7:34 p.m. Voice vote – all ayes – five (5). Nays – none (0). Absent: Mallaney and Strawson – two (2).

Adjournment Moved by Martin, seconded by Dodge to adjourn the meeting. Voice vote: All ayes – five (5). Nays – none (0). Motion carried. Open session ended at 7:35 p.m.

Mark Stauffenberg, Board President

Jon Toepper, Board Secretary Pro-Tem

MKS/JT/df